CITY OF PISMO BEACH
TRANSIENT OCCUPANCY TAX EXEMPTION CLAIM FORM
Email: TOT@PismoBeach.org
Phone: 805-773-7655

Lodging Provider Name	
Street Address	
City, State, Zip	

Use this form to claim exemption from Transient Occupancy Tax for non-transient occupancy. A guest is transient for the first 30 days of continuous stay and therefore taxable for that period.

- If a guest occupies a space in establishment for an uninterrupted stay greater than 30 days and signs this form, the stay is considered non-transient from the first day of stay and therefore not subject to the tax.
- If there is an alternate non-refundable contractual agreement providing for a stay of more than 30 days upon check in, the guest is considered non-transient from the first day of stay and therefore not subject to the tax. The lodging operator may be required to provide a copy of the agreement to the City to substantiate the exemption.
- In the event there is not a signed TOT Exemption Claim Form and a period of 30 days of continuous stay has elapsed, the guest becomes non-transient for the remaining uninterrupted stay and is no longer subject to TOT. Starting with the 31st day, the guest must complete this form providing for a longer period of occupancy to be considered exempt from TOT. Completion of this form shall not retroactively exempt the guest from TOT for the occupancy to completion of the form in this instance.

This TOT exemption claim form (or alternate non-refundable contractual agreement providing for a stay of more than 30 days upon check in) is required from each such non-transient guest.

Room Number or Address	Name & Address of Guest	Check in Date	Check Out Date

I declare under penalty of perjury that this information is true and correct. I have met the City of Pismo Beach's requirement of a continuous stay of more than thirty consecutive calendar days. I am hereby claiming exemption from the tax for the non-transient portion of my remaining continuous stay.

_____   _____   _____
Signature of Guest   Date   Home/Cell Phone

                                                             _____
                                                             Business Phone

HOTEL OPERATOR:
SUBMIT THIS FORM WITH YOUR TOT/LBID/TMD TAX RETURN TO QUALIFY FOR AN EXEMPTION. YOU MUST KEEP THIS FORM AS PART OF YOUR BUSINESS RECORDS.

Revised 11/1/19